

Amendments that increase/decrease a program budget must be approved by the board.

Budget Rationale	Changes to Revenues	Changes to Appropriations	Changes Impacting F/Bal	Total Net Change
GENERAL FUND				
INCREASES				
Increase expenditures in the General Fund (1999) of \$72,290 for the roll forward of open Purchase Orders. Fortis Academy (BM 800), Facilities Building and Asset Replacement (BM 088), Board of Trustees (BM 010), Technology Support Services (BM 090) and Highpoint East (BM 970) were affected.		72,290		(72,290) <4>
No net impact to General Fund (1999) a transfer between budget managers (098) Department Wide and (800) Fortis Academy regarding Other Contracted Services for the amount of \$80,500.	-	-		- <5>
DECREASES				
Total GENERAL FUND:				
	-	72,290	-	-
SPECIAL REVENUE FUND				
INCREASES				
Increase revenues & expenditures in the Special Revenue Fund (4989) budget in the amount of \$2,500 to reflect TLC Humanities grant award.	2,500	2,500		- <1>
Increase revenues & expenditures in the Special Revenue Fund (2689) CASE 21st Century Cycle 10 Year 1 budget in the amount of \$1,485,427 to reflect grant award.	1,485,427	1,485,427		- <2>
Increase revenues & expenditures in the Special Revenue Fund (4988) Wood Group USA donation budget in the amount of \$6,880 to reflect amount received for CASE All-Earth Ecobot.	6,880	6,880		- <3>
DECREASES				
Decrease in revenues & expenditures in Special Revenue Fund (2159) Early Head Start Operations grant budget \$75,855 to accurately reflect the grant budget awarded.				
Decrease in revenues & expenditures in Special Revenue Fund (2169) Early Head Start T&TA grant budget \$4,400 to accurately reflect the grant budget awarded.				
Total SPECIAL REVENUE FUND:				
	1,494,807	1,494,807	-	-
Choice Partners Fund				
INCREASES				
DECREASES				
-				
Total CHOICE PARTNERS FUND:				
	-	-	\$	-

Note: These are proposed budget amendments and will not be entered into the General Ledger until after Board Approval. /J. Amezcua

HARRIS COUNTY DEPARTMENT OF EDUCATION
FY 2018-19 BUDGET AMENDMENT REPORT - GENERAL FUNDS 100-199
October 2018

	APPROVED BUDGET	PROPOSED INCREASE/ (DECREASE)	AMENDED BUDGET	PERCENT CHANGE	AMENDMENT NO.
<u>ESTIMATED REVENUES & OTHER RESOURCES</u>					
<u>Revenues</u>					
Local Customer Fees/Charges	\$21,887,099		\$21,887,099		
Local Property Tax Rev-Current	46,420,080		46,420,080		
Local Property Tax Rev-Del, P&I	(22,945,040)		(22,945,040)		
Local Investment Earnings	336,000		336,000		
Local Grants	2,000		2,000		
Local Miscellaneous Revenues	98,203		98,203		
Total Local Revenues:	45,798,342	-	45,798,342	0.0%	
State TEA Supplemental Compensation	340,000		340,000		
State TEA Employee Portion Health Insurance	650,000		650,000		
State TRS On Behalf Payments	2,500,000		2,500,000		
State Indirect Cost	25,629		25,629		
Total State Revenues:	3,515,629	-	3,515,629	0.0%	
Federal Grants Indirect Cost	1,550,000		1,550,000		
Total Estimated Revenues:	50,863,971	-	50,863,971	0.0%	
<u>Other Resources</u>					
Transfers In - Choice Partners	2,079,220		2,079,220		
Total Other Resources:	2,079,220	-	2,079,220	0.0%	
Total Estimated Revenues & Other Resources:	52,943,191	\$0	\$52,943,191	0.0%	
<u>APPROPRIATIONS & OTHER USES</u>					
<u>Appropriations</u>					
Adult Education Local	\$151,184		\$151,184		
Educator Certification and Professional Advancement	648,292		648,292		
Assistant Superintendent-Academic Support	286,525		286,525		
Assistant Superintendent-Education and Enrichment	287,602		287,602		
Board of Trustees	193,445	2,571	196,016	1.3%	<4>
Business Support Services	1,894,411		1,894,411		
Center for Safe & Secure Schools (CSSS)	605,633		605,633		
Center for Afterschool, Summer and Expanded Learning	648,237		648,237		
Communications	829,855		829,855		
Client Engagement	696,621		696,621		
Department Wide (DW)	6,159,011		6,159,011		
Facilities Support Services					
Construction Services	194,578		194,578		
Local Construction	1,000,000		1,000,000		
Fac-BLDG & Asst Replacement	0	21,961	21,961	100.0%	<4>
Records Management Services	1,940,133		1,940,133		
Head Start - Local	5,000		5,000		
Human Resources	1,085,113		1,085,113		

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HARRIS COUNTY DEPARTMENT OF EDUCATION
FY 2018-19 BUDGET AMENDMENT REPORT - GENERAL FUNDS 100-199
October 2018

	APPROVED BUDGET	PROPOSED INCREASE/ (DECREASE)	AMENDED BUDGET	PERCENT CHANGE	AMENDMENT NO.
<u>APPROPRIATIONS & OTHER USES</u>					
<u>Appropriations, Continued</u>					
Purchasing Support Services	552,804		552,804		
Research & Evaluation Institute	634,155		634,155		
Resource Development - Internal Grant Services	599,203		599,203		
Scholastic Arts	142,473		142,473		
School Based Therapy Services	11,745,178		11,745,178		
Special Assistant to Superintendent	286,106		286,106		
Special Schools					
Academic and Behavior School East	4,249,732		4,249,732		
Academic and Behavior School West	3,704,844		3,704,844		
Highpoint East School	3,217,601	17,419	3,235,020	0.5%	<4>
Fortis Academy	1,229,185	3,565	1,232,750	0.3%	<4>
Special Schools Administration	545,291		545,291		
State TEA Employee Portion Health Ins	650,000		650,000		
State TRS On Behalf Matching	2,500,000		2,500,000		
Superintendent's Office	516,203		516,203		
Teaching and Learning Center					
Bilingual Education	135,315		135,315		
Digital Education and Innovation	239,730		239,730		
Division Wide	289,736		289,736		
Early Childhood Winter Conference	138,508		138,508	0.0%	
English Language Arts	194,865		194,865		
Math	224,042		224,042		
Professional Development	39,000		39,000		
Science	147,575		147,575		
Social Studies	41,666		41,666		
Speaker Series	152,424		152,424		
Special Education	74,502		74,502		
Technology Support Services					
Chief Communication Officer	194,995		194,995		
Technology Support Services	3,854,616	26,774	3,881,390	0.7%	<4>
Total Appropriations:	52,925,389	72,290	52,997,679	0.1%	
<u>Other Uses</u>					
Transfer-DW to CASE After School Fund 288	550,787		550,787		
Transfer-DW to Headstart Fund 205	700,886		700,886		
Transfer-DW to Lease Debt Svc Fund 599	691,129		691,129		
Trasnfer Out - Capital Project	2,000,000		2,000,000		
Total Other Uses:	3,942,802	-	3,942,802		
Total Appropriations & Other Uses:	56,868,191	72,290	56,940,481	0.1%	
Excess/(Deficiency) Estimated Revenues & Other Resources Over/(Under) Appropriations & Other Uses:	(\$3,925,000)	(\$72,290)	(\$3,997,290)		

* Refer to the detail fund balance information on the following page.

HARRIS COUNTY DEPARTMENT OF EDUCATION
FY 2018-19 BUDGET AMENDMENT REPORT-GENERAL FUND FUND BALANCE
October 2018 (Unaudited)

TOTAL APPROPRIATIONS FROM FUND BALANCE

	APPROPRIATED FROM VARIOUS CATEGORIES	Previous APPROPRIATED Approved FROM UNASSIGNED	TOTAL APPROPRIATED	Proposed Budget Amendment
<u>Division Distribution</u>				
Assets Replacement Schedule	-	-	0	
Board	-	-	0	2,571
Bond Payments	-	-	0	
Building and Vehicle Replacement Schedule	-	-	0	
Capital Projects	-	-	0	
Center for Safe & Secure Schools	-	-	0	
Communications	-	-	0	
Department Wide	-	-	0	
Early Childhood Intervention Funding	-	-	0	
ECI Local	-	-	0	
Employee Courtesy Committee	-	-	0	
External Relations-Local	-	-	0	
Facility Building and Asset Replacement	-	-	0	21,961
Fortis Academy	-	-	0	3,565
Head Start	-	-	0	
Highpoint East	-	-	0	17,419
Local Construction Fund 170	-	-	0	
Insurance Deductibles	-	-	0	
Local Construction	-	-	0	
New Program Initiative	-	-	0	
Preschool Preparedness Initiative Program	-	-	0	
QZAB Project	-	-	0	
Records Management	-	-	0	
Purchasing	-	-	0	
Records Management	-	-	0	
Retirement Leave Fund 199	-	-	0	
Special Schools	-	-	0	
Technology	-	-	0	26,774
Unemployment Liability	-	-	0	
Total Fund Balance Appropriations:	\$0	-	\$0	72,290

FUND BALANCE RECAP

	SEPTEMBER 1	APPROPRIATED YEAR-TO-DATE	ESTIMATED BALANCE	Proposed Budget Amendment
<u>Nonspendable Fund Balance</u>				
Investment in Inventory, September 1	\$123,353	-	\$123,353	
Prepaid Items	40,202	-	40,202	
Total Nonspendable Fund Balance	163,555	0	163,555	
<u>Committed Fund Balance</u>				
Employee Retirement Leave Fund	375,000		375,000	
Unemployment Liability	200,000		200,000	
Capital Projects	1,000,000		1,000,000	
Total Committed Fund Balance	1,575,000	0	1,575,000	
<u>Assigned Fund Balance</u>				
Assets Replacement Schedule	861,576		861,576	
Building and Vehicle Replacement Schedule	597,000		597,000	
Local Construction	2,700,000		2,700,000	
PFC Lease Payment	2,454,263		2,454,263	
QZAB Bond Payment	690,329		690,329	
New Program Initiative	610,461		610,461	
Recovery High School	950,000		950,000	
Workforce Development	500,000		500,000	
Total Assigned Fund Balance	\$9,363,629	-	\$9,363,629	
Total Unassigned Fund Balance	17,020,303		17,020,303	72,290
Estimated Total Fund Balance, General Fund:	\$28,122,487	\$0	\$28,122,487	72,290

HARRIS COUNTY DEPARTMENT OF EDUCATION
FY 2018-19 BUDGET AMENDMENT REPORT - FUNDS 200-499
October 2018

	GRANT PERIOD *	APPROVED BUDGET	PROPOSED INCREASE/ (DECREASE)	AMENDED BUDGET	PERCENT CHANGE	AMENDMENT NO.
ESTIMATED REVENUES & OTHER RESOURCES						
Revenues						
Local Program Revenues		\$5,264,846	9,380	\$5,274,226	0.2%	<1,3>
State Program Revenues		512,575		512,575		
Federal Program Revenues		27,730,488	1,485,427	29,215,915	5.4%	<2>
Total Estimated Revenues:		33,507,909	1,494,807	35,002,716		
Other Resources						
Transfer In-CASE After School Program		550,787		550,787		
Transfer In-Head Start		700,886		700,886		
Total Other Resources:		1,251,673	-	1,251,673		
Total Revenues & Other Resources		\$34,759,582	1,494,807	\$36,254,389		
APPROPRIATIONS & OTHER USES						
Adult Education Program						
Fed TANF	10/01/18-06/30/19	250,241		250,241		
Fed ABE Regular	10/01/18-06/30/19	2,842,278		2,842,278		
Fed ABE EL/Civics	10/01/18-06/30/19	357,169		357,169		
State ABE Regular	10/01/18-06/30/19	512,575		512,575		
Total Adult Education:		3,962,263	-	3,962,263		
Educator Certification and Professional Advancement						
Fed Educators and Families for English Learners	09/01/18-08/31/19	16,600		16,600		
Total Alternative Certification Program:		16,600	-	16,600		
The Center for Afterschool, Summer and Expanded Learning (CASE)						
Fed 21 st Century CLC-Cycle IX	08/01/18-07/31/19	1,727,187		1,727,187		
Fed 21 st Century CLC-Cycle X	08/01/18-07/31/19	0	1,485,427	1,485,427	100%	<2>
Fed/Local After School Partnership	10/01/16-09/30/17	798,182		798,182		
Fed/Local After School Partnership	10/01/17-09/30/18	2,304,173		2,304,173		
Loc Houston Endowment	07/01/17-12/31/19	50,000		50,000		
Loc Houston Endowment	07/01/17-12/31/19	99,000		99,000		
City of Houston City Connections Program	09/07/17-06/30/18	770,000		770,000		
Wood Foundation Grant	09/01/18-08/31/19	-	6,880	6,880	100%	<3>
Total CASE:		5,748,542	1,492,307	7,240,849		

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HARRIS COUNTY DEPARTMENT OF EDUCATION
FY 2018-19 BUDGET AMENDMENT REPORT - FUNDS 200-499
October 2018

	GRANT PERIOD *	APPROVED BUDGET	PROPOSED INCREASE/ (DECREASE)	AMENDED BUDGET	PERCENT CHANGE	AMENDMENT NO.
<u>APPROPRIATIONS & OTHER USES (CONTINUED)</u>						
Head Start Program						
Fed Head Start	01/01/18-12/31/18	4,543,646		4,543,646		
Fed Head Start	01/01/18-12/31/18	12,503,060		12,503,060		
Fed Head Start Training Funds	01/01/18-12/31/18	48,301		48,301		
Fed Head Start Training Funds	01/01/18-12/31/18	149,187		149,187		
Fed Early Head Start Operating	09/01/17-08/31/18	1,246,985		1,246,985		
Fed Early Head Start Operating	09/01/18-08/31/19	1,954,145		1,954,145		
Fed Early Head Start Training & TA	09/01/17-08/31/18	195,407		195,407		
Fed Early Head Start Training & TA	09/01/18-08/31/19	45,600		45,600		
Loc Early Head Start In-Kind	09/01/18-08/31/19	526,590		526,590		
Loc Head Start In-Kind Matching	01/01/18-12/31/18	698,443		698,443		
Loc Head Start In-Kind Matching	01/01/18-12/31/18	3,072,040		3,072,040		
Loc Hogg Foundation	07/01/18-06/30/19	7,273		7,273		
Total Head Start:		24,990,677	-	24,990,677		
The Teaching and Learning Center						
Kinder Morgan Foundation	09/01/18-08/31/19	39,000		39,000		
Humanities Grant	09/01/18-08/31/19	-	2,500	2,500	100.0%	<1>
Total Teaching and Learning Center:		-	2,500	2,500		
Academic & Behavior Schools						
Kinder Morgan Foundation	09/01/18-08/31/19	2,500		2,500		
Total Academic and Behavior Schools:		2,500	-	2,500		
Total Appropriations & Other Uses:		\$ 34,720,582	\$ 1,494,807	\$ 36,215,389		
Excess/(Def) Estimated Revenues & Other Resources Over/(Under) Appropriations & Other Uses:		\$39,000	\$0	\$39,000		

* Grant periods often differ from the HCDE fiscal year (September 1-August 31).

HARRIS COUNTY DEPARTMENT OF EDUCATION
FY 2018-19 BUDGET AMENDMENT REPORT - FUND 599
October 2018

	APPROVED BUDGET	PROPOSED INCREASE/ (DECREASE)	AMENDED BUDGET	PERCENT CHANGE	AMENDMENT NO.
<u>ESTIMATED REVENUES & OTHER RESOURCES</u>					
Funding Sources					
Transfers In - PFC Lease	2,458,368		2,458,368		
Transfers In - Debt Svc-QZAB	691,129		691,129		
Total Funding Sources:	3,149,497	-	3,149,497	0.0%	
<u>APPROPRIATIONS & OTHER USES</u>					
Bond Principal-Lease	2,200,000		2,200,000		
Principal Maint Tax Note	235,000		235,000		
Principal QZAB	451,429		451,429		
Int Pymt Expense-Lease	258,368		258,368		
Interest Exp-MTN & QZAB	4,700		4,700		
Total Appropriations:	3,149,497	-	3,149,497	0.0%	
Excess/(Def) Estimated Revenues & Other Resources Over/(Under) Appropriations & Other Uses:	\$0	\$0	\$0		

**HARRIS COUNTY DEPARTMENT OF EDUCATION
 FY 2018-19 BUDGET AMENDMENT REPORT - FUNDS 600-699
 October 2018**

	APPROVED BUDGET	PROPOSED INCREASE/ (DECREASE)	AMENDED BUDGET	PERCENT CHANGE	AMENDMENT NO.
<u>ESTIMATED REVENUES & OTHER RESOURCES</u>					
Funding Sources					
Issuance of Bonds	-		-		
Transfers In	2,000,000		2,000,000		
Total Funding Sources:	2,000,000	-	2,000,000	0.0%	
<u>APPROPRIATIONS & OTHER USES</u>					
6958 Building Purchase, Construction, Improvements	2,000,000		2,000,000		
6978 Capital Project Fund	10,500,000	-	10,500,000		
Total Appropriations:	12,500,000	-	12,500,000	0.0%	
Excess/(Def) Estimated Revenues & Other Resources Over/(Under) Appropriations & Other Uses:					
	(\$10,500,000)	\$0	(\$10,500,000)		

HARRIS COUNTY DEPARTMENT OF EDUCATION
FY 2018-19 BUDGET AMENDMENT REPORT - FUNDS 700-799
October 2018

	APPROVED BUDGET	PROPOSED INCREASE/ (DECREASE)	AMENDED BUDGET	PERCENT CHANGE	AMENDMENT NO.
<u>ESTIMATED REVENUES & OTHER RESOURCES</u>					
Revenues:					
Customer Fees	4,621,364		4,621,364		
Contract Services	-		-		
Other Local Revenues	25,000		25,000		
Interdepartmental Revenues	5,428,496		5,428,496		
Total Estimated Revenues:	10,074,860	-	10,074,860	0.0%	
Other Funding Sources					
Workers Comp Contributions	300,000		300,000		
Total Funding Sources:	300,000	-	300,000	0.0%	
Total Revenues & Funding Sources:	10,374,860	-	10,374,860	0.0%	
<u>APPROPRIATIONS & OTHER USES</u>					
7119 Choice Partners	4,646,364		4,646,364		
7539 ISF-Workers Compensation	300,000		300,000		
7999 ISF-Facilities	5,428,496		5,428,496		
Total Appropriations:	10,374,860	-	10,374,860	0.0%	
Excess/(Def) Estimated Revenues & Other Resources Over/(Under) Appropriations & Other Uses:	\$0	\$0	\$0		

Posted Agenda Item:

BA #1819-10-01 Discussion and possible action to approve the **Special Revenue Local Grant Fund** (4989) budget amendment in the amount of \$2,500.

Subject:

Budget; Special Revenue Fund; The revenues and the expenditures will both increase by \$2,500

Rationale:

Justification:

Estimated revenues are \$2,500

The Teaching and Learning Center received a local grant in the amount of \$2,500 from Humanities Texas for its Teachers, WRITE! 2-day teach workshop. In partnership with Writers in the Schools-Houston, this workshop will immerse English/Language Arts teachers, of all grade levels, in the craft of writing in order for them to become proficient teachers of writing.

Total appropriations are \$2,500

HCDE shall appropriate the following:

Division/Budget: The Teaching and Learning Center - Local Grant								Fiscal Year: FY 2018-19	Business Posting Date:	Business Tracking Number:			
BUDGET CODE						ACCOUNT		Account Description	CHECK HERE: Fund Balance Appropriation?	CHECK HERE: New Code?	ORIGINAL BUDGET	INCR (DECR) (Round to whole dollar)	REVISED BUDGET
Fund Code	Fiscal Year	Function	Location	Program	Budget Mgr	Class Object	Sub-Object						
498	9	00	307	00	307	5798	0000	Local Grant Revenue			\$ -	\$ 2,500	\$ 2,500
498	9	13	307	99	307	6399	0000	General Supplies			\$ -	\$ 2,500	\$ 2,500

Law Requirement:

Pursuant to the Texas Education Agency Financial Accountability System Resource Guide, Financial Accounting and Reporting Update 15, formal budget amendments are required in order to be in compliance with sections 1.1.1 GAAP & Legal Compliance and 1.1.2 Legal Requirements

Evaluation Method and Timeline:

The department board minutes should be used to record any amendments to the budget. Monthly division financial statements are prepared and presented to ensure expenditures are within the budgeted categories.

Fiscal Impact and Cost/ Funding source

The enclosed detail is being presented as budget amendment **BA #1819-10-01** with an increase in both the revenues and expenditures in the amount of \$2,500. There is no impact to HCDE fund balance.

Compliance with Board Policy

CE (Local/Legal) - Annual Operating Budget.

Recommendation:

Staff recommends approval of **BA #1819-10-01**

Posted Agenda Item:

BA # 1819-10-02 Discussion and possible action to approve the **Special Revenue Fund (2689)** CASE for 21st Century TEA Cycle 10 Year 1 budget amendment in the amount of \$1,485,427. The grant period is August 1, 2018 thru July 31, 2019.

Subject:

Budget; Special Revenue Fund; The revenues and the expenditures will both increase by \$1,485,427

Rationale:

Justification:

Estimated revenues are \$1,485,427

HCDE is a recipient of a Texas Education Agency for the 21st Century Community Learning Centers grant for Cycle 10, Year 1. The total amount awarded to HCDE for year Cycle 10 year 1 is \$1,492,500. This amendment is to establish the new Budget for FY19. \$7,073.32 has been spent in FY18 and we are adjusting the budget to \$1,485,427 for FY19.

Total appropriations are \$1,485,427

HCDE shall appropriate the following:

Division/Budget:										Fiscal Year:	Business Posting Date:	Business Tracking Number:		
CASE Portion-21st Century TEA Cycle 10 Year 1										2018-2019				
BUDGET CODE					ACCOUNT CODE					CHECK HERE:	CHECK HERE:	ORIGINAL BUDGET	INCR (DECR) (Round to whole dollar)	REVISED BUDGET
Fund Code	Fiscal Year	Function	Location	Program	Budget Mgr	Class Object	Sub-Object	Account Description		Fund Balance Appropriation?	New Code?			
268	9	00	922	00	922	5929	0000	Fed Rev- TEA Distributed				\$ -	\$ 1,485,427	\$ 1,485,427
268	9	21	922	99	922	6119	0000	Salary-Prof Staff				\$ -	\$ 124,990	\$ 124,990
268	9	21	922	99	922	6121	0000	Overtime				\$ -	\$ 650	\$ 650
268	9	21	922	99	922	6129	0000	Wages-Support Staff				\$ -	\$ 9,853	\$ 9,853
268	9	21	922	99	922	6139	0000	Employee Allowances				\$ -	\$ 91	\$ 91
268	9	21	922	99	922	6141	0000	FICA/MEDICARE				\$ -	\$ 10,099	\$ 10,099
268	9	21	922	99	922	6142	0000	Group Health & Life Ins				\$ -	\$ 8,352	\$ 8,352
268	9	21	922	99	922	6143	0000	Workers Compensation				\$ -	\$ 870	\$ 870
268	9	21	922	99	922	6145	0000	Unemployment Comp				\$ -	\$ 851	\$ 851
268	9	21	922	99	922	6146	0000	TRS - Regular-New Hire				\$ -	\$ 8,837	\$ 8,837
268	9	21	922	99	922	6147	0000	TRS - Care Admin Fee				\$ -	\$ 2,738	\$ 2,738
268	9	21	922	99	922	6149	0000	EAP				\$ -	\$ 96	\$ 96
268	9	21	922	99	922	6219	0117	Professional Services Campus Use				\$ -	\$ 39,000	\$ 39,000
268	9	21	922	99	922	6219	0101	Professional Services Family Engagement				\$ -	\$ 4,000	\$ 4,000
268	9	21	922	99	922	6219	0116	Professional Services Sustainability				\$ -	\$ 2,000	\$ 2,000
268	9	21	922	99	922	6267	0115	Rental Buses-Campus Use				\$ -	\$ 5,000	\$ 5,000
268	9	21	922	99	922	6269	0000	Leases & Rentals - Copier				\$ -	\$ 1,000	\$ 1,000
268	9	21	922	99	922	6399	0000	General Supplies				\$ -	\$ 2,000	\$ 2,000
268	9	21	922	99	922	6399	0101	General Supplies - Family Engagement				\$ -	\$ 1,000	\$ 1,000
268	9	21	922	99	922	6411	0000	Empl Travel- Lodging				\$ -	\$ 600	\$ 600
268	9	21	922	99	922	6412	0000	Empl Travel- Meals				\$ -	\$ 400	\$ 400
268	9	21	922	99	922	6413	0000	Empl Travel- Transportation				\$ -	\$ 1,000	\$ 1,000
268	9	21	922	99	922	6414	0000	Empl Travel- Conf Reg Fees				\$ -	\$ 1,200	\$ 1,200
268	9	21	922	99	922	6417	0000	Local Daily Mileage				\$ -	\$ 2,000	\$ 2,000
268	9	21	922	99	922	6419	0000	Non-Employee Travel				\$ -	\$ 1,200	\$ 1,200
268	9	21	922	99	922	6499	0000	Misc. Operating Cost				\$ -	\$ 100	\$ 100

Direct program cost and revenue will increase by \$1,485,427

Law Requirement:

Pursuant to the Texas Education Agency Financial Accountability System Resource Guide, Financial Accounting and Reporting Update 15, formal budget amendments are required in order to be in compliance with sections 1.1.1 GAAP & Legal

Compliance and 1.1.2 Legal Requirements

Evaluation Method and Timeline:

The department board minutes should be used to record any amendments to the budget. Monthly division financial statements are prepared and presented to ensure expenditures are within the budgeted categories.

Fiscal Impact and Cost/ Funding source

The enclosed detail is being presented as budget amendment **BA #1819-10-02** with a increase in both the revenues and appropriations in the amount of \$1,485,427. There is no impact to HCDE fund balance.

Compliance with Board Policy

CE (Local/Legal) - Annual Operating Budget.

Recommendation:

Staff recommends approval of **BA # 1819-10-02**

Posted Agenda Item:

BA #1819-10-03 Discussion and possible action to approve the **Special Revenue Fund** (4988) Wood Group USA donation budget amendment in the amount of \$6,880 for CASE All-Earth Ecobot.

Subject:

Budget; Special Revenue Fund; The revenues and the expenditures will both increase by \$6,880.

Rationale:

Justification: Estimated revenues are \$6,880

HCDE is a recipient of a Wood USA donation for the Ecobot program. The total amount awarded to HCDE is \$6,880. The All-Earth Ecobot Challenge is an innovative engineering competition that engages fourth through eighth grade students in complex problem-solving, while developing critical thinking skills and elevating their confidence in formulating solutions to real-world missions.

Total appropriations are \$6,880

HCDE shall appropriate the following:

Direct program cost and revenue will increase by \$6,880

Division/Budget: Education Foundation of Harris County- Ecobot								Fiscal Year:	Business Posting Date:	Business Tracking Number:		
								FY 2018-2019				
BUDGET CODE					ACCOUNT			CHECK HERE:	CHECK HERE:	ORIGINAL	INCR (DECR)	REVISED
Fund Code	Fiscal Year	Function	Location	Program	Budget Mgr	Class Object	Sub-Object	Fund Balance Appropriation?	New Code?	BUDGET	(Round to whole dollar)	BUDGET
498	8	11	922	99	922	6499	130	Misc Operation Cost		\$ -	\$ 6,880	\$ 6,880
498	8	00	922	00	922	5798	0067	Local Grant		\$ 5,000	\$ 6,880	\$ 11,880

Law Requirement:

Pursuant to the Texas Education Agency Financial Accountability System Resource Guide, Financial Accounting and Reporting Update 15, formal budget amendments are required in order to be in compliance with sections 1.1.1 GAAP & Legal Compliance and 1.1.2 Legal Requirements

Evaluation Method and Timeline:

The department board minutes should be used to record any amendments to the budget. Monthly division financial statements are prepared and presented to ensure expenditures are within the budgeted categories.

Fiscal Impact and Cost/ Funding source

The enclosed detail is being presented as budget amendment **BA #1819-10-03** with an increase in both the revenues and appropriations in the amount of \$6,880. There is no impact to HCDE fund balance.

Compliance with Board Policy

CE (Local/Legal) - Annual Operating Budget.

Recommendation:

Staff recommends approval of **BA #1819-10-03**

Posted Agenda Item:

BA #1819-10-04 Discussion and possible action to approve the **General Fund** (1999) budget amendment in the amount of \$72,290.

Subject:

Budget; General Fund; The expenditures will increase by \$72,290. The General Fund-Fund Balance will decrease by \$72,290.

Rationale:

Justification:

Estimated revenues are \$0

There are open purchase orders from FY 2018 that need to be rolled over into FY 2019. Therefore, an adjustment of \$72,290 is needed to cover those purchase orders. \$72,290 will be deducted from the General Fund-Fund Balance.

Total appropriations are \$72,290

Division	PO#	Vendor Name	Amount
Board of Trustees	18000690	Metoyer-Roy Printing	\$ 2,571
Facilities- Building & Asset Replacement	18001844	Troxell Communications	\$ 5,779
	18002062	CDW Government Inc	\$ 6,182
	18000418	Blue Jarvis Media LLC	\$ 10,000
Fortis Academy	18002019	Barnes & Noble	\$ 70
	18001847	Barnes & Noble	\$ 120
	18001482	Barnes & Noble	\$ 3,375
Technology Support Services	18001944	CDW Government Inc	\$ 26,774
Highpoint East	18002122	McGraw-Hill Companies	\$ 17,419
		Total	\$ 72,290

Law Requirement:

Pursuant to the Texas Education Agency Financial Accountability System Resource Guide, Financial Accounting and Reporting Update 15, formal budget amendments are required in order to be in compliance with sections 1.1.1 GAAP & Legal Compliance and 1.1.2 Legal Requirements

Evaluation Method and Timeline:

The department board minutes should be used to record any amendments to the budget. Monthly division financial statements are prepared and presented to ensure expenditures are within the budgeted categories.

Fiscal Impact and Cost/ Funding source

The enclosed detail is being presented as budget amendment **BA #1819-10-04** with an increase in appropriations in the amount of \$72,290. This will result in a decrease of \$72,290 to HCDE General Fund-fund balance.

Compliance with Board Policy

CE (Local/Legal) - Annual Operating Budget.

Recommendation:

Staff recommends approval of **BA #1819-10-04**

Posted Agenda Item:

BA #1819-10-05 Discussion and possible action to approve the **General Fund** (1999) budget amendment in the amount of \$80,500.

Subject:

Budget; General Fund; The expenditures and revenues will have no net increase. The General Fund-Fund Balance will not be affected.

Rationale:

Justification:

Estimated revenue net change \$0

Revenue will be altered to reflect changes in appropriations

Total appropriation net change \$0

HCDE shall decrease BM 098 Department wide by \$80,500 and increase BM 800 Fortis Academy to cover additional need within Other Contracted Services due to their contractual obligation with Turning Point.

Division/Budget: General Fund - Fortis Academy							Fiscal Year: 2018-2019	Business Posting Date:	Business Tracking Number:			
BUDGET CODE							ACCOUNT CODE	CHECK HERE: Fund Balance Appropriation?	CHECK HERE: New Code?	ORIGINAL BUDGET	INCR (DECR) (Round to whole dollar)	REVISED BUDGET
Fund Code	Fiscal Year	Function	Location	Program	Budget Mgr	Class Object	Sub-Object	Account Description				
199	9	31	605	99	800	6299	0000	Other Contracted Services		\$ 93,500	\$ 80,500	\$ 174,000
199	9	41	098	99	098	6299	0000	Other Contracted Services		\$ 408,200	\$ (80,500)	\$ 327,700
199	9	00	605	00	800	5711	0099	Current Tax Revenue		\$ 836,185	\$ 80,500	\$ 916,685
199	9	00	098	00	098	5711	0099	Current Tax Revenue		\$ 4,056,390	\$ (80,500)	\$ 3,975,890

Law Requirement:

Pursuant to the Texas Education Agency Financial Accountability System Resource Guide, Financial Accounting and Reporting Update 15, formal budget amendments are required in order to be in compliance with sections 1.1.1 GAAP & Legal Compliance and 1.1.2 Legal Requirements

Evaluation Method and Timeline:

The department board minutes should be used to record any amendments to the budget. Monthly division financial statements are prepared and presented to ensure expenditures are within the budgeted categories.

Fiscal Impact and Cost/ Funding source

The enclosed detail is being presented as budget amendment **BA #1819-10-05** with no net increase in appropriations or impact to HCDE General Fund-fund balance.

Compliance with Board Policy

CE (Local/Legal) - Annual Operating Budget.

Recommendation:

Staff recommends approval of **BA #1819-10-05**